



Community Development Partnership Program Project Cost Summary

The project cost worksheet contains four steps to develop and identify the total project cost and funding distribution of the project:

Step 1: Calculate total project cost.

Step 2: Allocate hard costs between cash match contribution or CDDP grant request.

Step 3: Explain in-kind contribution.

Step 4: Review funding overview for the project.

There are built-in eligibility verifications to help make sure your request adds up and meets grant requirements.

Red boxes mean there are warnings/revisions necessary.

For examples of completed project cost summaries go to www.lcra.org/cddp.

Complete green fields ONLY.

Step 1: Calculate total project cost.			
Total Project Cost = Hard Costs of Project + In-kind Contributions			
Enter a description for each line item of your project, the dollar amount of the hard costs and value of in-kind contributions, if any, for that item. Summarizing phases or similar activities/costs into one line item is preferred. When calculating in-kind values, utilize current prevailing rates.			
For more information concerning eligible project costs and in-kind contributions go to www.lcra.org/cddp .			
Line Item Description	Hard Costs	In-kind Contribution Value	Total Project Cost
Remodel concession stand including HVAC, spray foam insulation, built-in shelving, paint and led lighting.	\$ 34,600	\$ 3,500	\$ 38,100
Commercial/Built-in refrigerators and freezers for concession stand.	4,350	1,000	5,350
Remodel bathrooms including paint and low-flow toilets and fixtures.	17,300	1,750	19,050
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Total \$ 56,250 \$ 6,250 \$ 62,500



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Step 2: Allocate hard costs between cash match contribution or CDDP grant request.				
Enter the amount of money being contributed by the organization and the amount of money being requested as CDDP grant funding for each item.				
Line Item Description	Matching Contribution		CDDP Grant Request Allocation	Total Project Cost
	\$Cash\$ Contributed by Organization	In-kind Contribution Value		
Remodel concession stand including HVAC, spray foam insulation, built-in shelving, paint and led lighting.	\$ 6,250	\$ 3,500	\$ 28,350	\$ 38,100
Commercial/Built-in refrigerators and freezers for concession stand.	-	1,000	4,350	5,350
Remodel bathrooms including paint and low-flow toilets and fixtures.	-	1,750	17,300	19,050
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				Total project cost in step 1 and step 2 MUST match.
				Based on the information entered in step 1, the remaining amount of project costs to allocate in step 2 between cash contributed and CDDP grant request is:
Total				\$ -
Total Matching Contribution				\$ 12,500 20%

Eligibility Verification - Matching Requirement	
Based on the information entered in step 1, the minimum match requirement for this project is:	\$ 12,500 20%
Total project costs of \$5,000 or less do not require a match.	
Total project costs exceeding \$5,000 require a match to avoid a point deduction during application review due to inability to complete the project.	



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Step 3: Explain in-kind contribution.		
Please enter a description for each line item of in kind included in the project. Please be specific about type, quantities and calculations of value. Use current prevailing rates when calculating values.		
Line Item Description	In-kind Contribution Value	Description
Remodel concession stand including HVAC, spray foam insulation, built-in shelving, paint and led lighting.	\$ 3,500	123 Construction is donating \$3,500 of labor and materials.
Commercial/Built-in refrigerators and freezers for concession stand.	1,000	XYZ Appliances is donating a large chest freezer valued at \$1,000.
Remodel bathrooms including paint and low-flow toilets and fixtures.	1,750	ABC Hardware is donating 2 ADA toilets valued at \$375 each (\$750) and 10 gallons of paint at \$125/five gallons (\$250). AAA Plumbing is donating \$550 worth of labor and materials. Ten hours of volunteer labor, at \$20/hour, is being donated to prep, prime and paint (\$200).
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Total In-Kind Contribution \$ 6,250



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Step 4: Funding Overview of Project		
MUST match the grant request information section of the application.		
This section provides an overview of the total project cost and funding breakdown of the project.		
Hard Costs of Project	\$ 56,250	
In-kind Contribution Value	<u>6,250</u>	
Total Project Cost	<u>\$ 62,500</u>	
Cash Contributed by Organization	\$ 6,250	
In-kind Contribution Value	<u>6,250</u>	
Total Matching Contribution	<u>\$ 12,500</u>	20%
Total Matching Contribution	\$ 12,500	20%
CDPP Grant Request	<u>50,000</u>	80%
Total Project Cost	<u>\$ 62,500</u>	